

## **Lucan Area Trails Association Meeting**

Wednesday March 24 at 7:30 PM at the Lucan Legion (136 Market Street, Lucan).

### **AGENDA – Meeting #2**

#### **MINUTES FROM MARCH 10 INAUGURAL MEETING**

Held at the Leprechaun Hall, Lucan Community Memorial Centre, 7:30 pm

Approximately 20 people were in attendance.

Bruce Lamb presented a vision for an association to build a trail system in Lucan.

Tom Friesen provided input on resources available through Hike Ontario, of which he is President.

Those interested in being part of the association signed up.

The name Lucan Area Trails Association (LATA) was chosen (to be incorporated as Lucan Area Trails Association Ltd.)

The website address LucanTrails.CA was chosen.

Next meeting: Wednesday March 24 at 7:30 pm. Location to be determined.

Meeting adjourned at approximately 9:00 pm.

#### **APPROVAL OF THE MINUTES FROM MARCH 10, 2010**

#### **BUSINESS ARISING FROM THE MINUTES:**

##### **LUCANTRAILS.CA**

<http://www.LucanTrails.CA> is now 'live' and there is a link in the middle of the page to "Google Maps - Lucan Trails Alternatives". Click on this link to open up a Google Map with a number of potential trails (for which we feel confident we can get Township or landowner approval) as well as a potential Lucan loop as a medium-term goal for trail building.

##### **INCORPORATION**

We need to have a Treasurer and a Secretary in order to register a Non-Profit Corporation, so this action has not yet been completed. See POSITIONS in the agenda, below. There are online sources for incorporation, and NEBS offers non-profit incorporation for \$530. Just to be safe, we should budget \$750.

##### **OTHER BUSINESS ARISING FROM THE MINUTES**

## **NEW BUSINESS:**

### **POSITIONS:**

We'd like to get some positions filled in order to distribute the workload. Here are some of the positions. Please email me in advance of the meeting if you can help out by taking one of these positions:

- a) President (chief organizer/delegater/ensurer-that-things-get-done). BRUCE LAMB will volunteer for this one (but I'd like to be able to hand over the reins in a year or three).
- b) Treasurer (someone who knows an accounting software package of some sort). We need a Treasurer in order to register a Non-Profit Corporation. Expected Workload: Best guess is 2 hours a month, tops.
- c) Secretary (someone to keep track of what was said by whom and what was agreed at the meetings). We need a Secretary in order to register a Non-Profit Corporation. Expected Workload: Best guess is 1 hour a month in addition to attending meetings.
- d) Volunteer Coordinator (someone who can get people out to the various functions, get other local groups involved, etc.). Expected Workload: 2 hours/month on average. Probably more during the 'trail building season', but next to nothing during the off season.
- e) Landowner Liason (someone with good connections and people skills who can work to keep landowners happy, get new agreements in place, etc.). Expected Workload: 1 hour/month on average.
- f) Fundraising Manager (someone to organize fundraising events, coordinate with local businesses and clubs, etc.). Expected Workload: 1 hour/month on average. More during the off season than during the 'trail building season'.
- g) Communications Manager (someone to keep the website up-to-date, email the members, advertise stuff, send out press releases and articles, create newsletters). Expected Workload: 2 hours/month on average.
- h) Construction Manager (someone with some construction experience who can coordinate purchase of materials, trail construction design, oversee construction process, etc.) Expected Workload: 2 hours/month on average. More during the 'trail building season', but next to nothing during the off season.
- i) Risk Manager: (someone to ensure that we have proper insurance, that appropriate "Use at Own Risk" signage is in place, and that structures such as bridges are safe. More information is here: <http://www.hikeontario.com/services/riskmanagement.htm>). Expected Workload: 1 hour/month on average.
- j) Construction Workers (Generally comprised of the entire organization and their relatives! Anyone who can haul a wheelbarrow or use a shovel or rake.) Expected Workload: Best guess is 10 'Trail Building Parties' of about 4 hours in length each.

## **INSURANCE:**

We need insurance in place before we can start to build trails and make agreements with landowners. We can discuss insurance options at this meeting and we may be able to get an agreement to select a plan. Insurance can be put in place once the corporation is registered.

## **VOLUNTEERS – HIGH SCHOOL COMMUNITY HOURS:**

Jane Donaghey suggested that we put in place a system to honour high school students for the 40 hours of community service they must complete for graduation.

Jane's son is in grade 10 and would be interested in helping out. He did recognize that blazing trails would be a lot of hard work (builds character!) and Jane suggested he talk to his football team at Medway to join him.

It would be a great way for them to help their community and they would get some pride out of being a part of the Lucan Trails from the beginning.

## **FIRST TRAIL(S):**

We should select the first trails to build. Recognizing that there may be unforeseen reasons why a trail cannot be built (yet), we should have a prioritized shortlist of 3 trails.

## **MAPPING EXISTING TRAIL(S):**

There are existing trails and routes in and around Lucan that we should (a) identify, (b) place on LucanTrails.ca, and (c) get out there and use!

## **OTHER NEW BUSINESS:**

## **ADJOURNMENT**